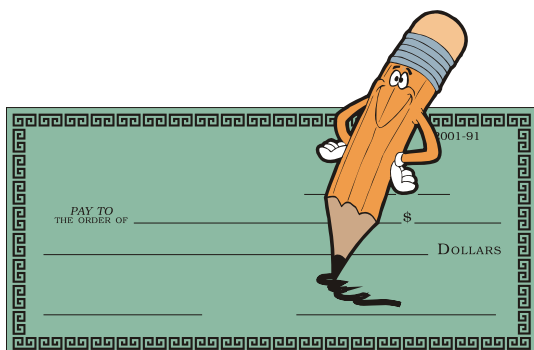


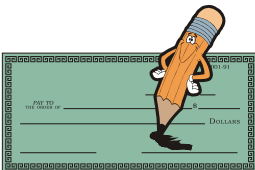
The Check Writing Partner



Makes check writing easy!

The Check Writing Partner

The Check Writing Partner has been specifically designed for the administration of your checkbook. Its primary goal is to facilitate the functions of check writing while maintaining your checkbook's balance. Its simple design allows you to keep track of vendors and contact information, as well as breakdown expenses. In addition, you can automate the printing of checks for recurring expenses, such as rent and insurance payments.



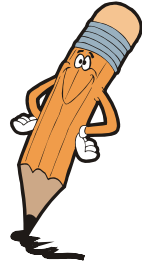
General Features:

- On line help
- User friendly
- Step by step tutorial
- Automatic installation
- Quick set up instructions
- Multi checking accounts
- Unlimited number of vendor
- Unlimited number of expense codes

Vendors

The Vendors file allows you to track an unlimited number of providers. The simple and clear screen design consists of the following fields:

- Provider ID
- Date Entered
- Last Updated
- Status (Active or Inactive)
- Name and Address
- 2 Telephones/Contacts
- Facsimile Number
- Cellular Number
- Beeper Number
- Email Address
- Default Expense Code

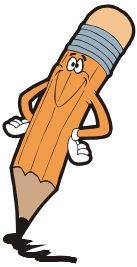


Expense Codes

The Check Writing Partner permits you to set up a list of expense codes. Each vendor can be assigned a default expense code, allowing you to print a check register for your accountant broken down by expense codes.

Recurring Payments

The recurring payments feature allows you to preset vendors with their customary payment amount and corresponding breakdown expenses. This is especially convenient for fixed expenses such as rent, alarm services, lease payments, and mortgage payments. Each vendor's recurring payment consists of a description, an amount, a frequency (weekly, biweekly, monthly, quarterly, semi annually, yearly or other), and a breakdown window in which you may divide the check amount into multiple expense codes. At check writing time, just select the vendor or group of vendors and the desired frequencies and checks are automatically generated.



Reports:

- Provider List by ID
- Provider List by Name
- Providers Names & Addresses

- Recurring Payments
- Recurring Payments Total
- Recurring Payments by Frequencies

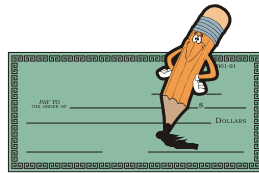
- Checks by Date
- Checks by Check Number
- Checks by Provider ID

- Expense Breakdown by Provider ID
- Expense Breakdown by Check Date
- Expense Breakdown by Check Number

- Deposits/Charges by Date

Checking Account

The Check Writing Partner keeps track of your bank's name, account number, current balance and next check number. It will update the balance and next check number automatically for you. To keep your bank balance current, you can add deposits and bank charges as they occur.



Support

Although simple to use and containing detailed on-line help and tutorial, our staff stands ready to assist you with any questions you may have.

The Check Writing Partner . . .
. . . Simple effective organization!



ON-Q Software, Inc.
13764 S.W. 11 Street Miami, FL 33184
Sales: (800) 553-2862
Phone: (305) 553-2400
Support: (305) 220-6461
Fax: (305) 220-2666
<http://www.on-qsoftware.com>